

6-5-1978

# Meeting Minutes

WKU Council of Academic Deans

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## Minutes

### Council of Academic Deans June 5, 1978

The meeting was called to order at 9:10 a.m. by Dr. James L. Davis. Deans in attendance were Mounce, Gray, Russell, Stroube, Cravens, Chelf, Sutton, Hourigan, Nelson, Hardin, and Robinson. Dr. Brenner attended for Sandefur.

The minutes of the May 30, 1979, meeting were approved as distributed.

Dr. Hourigan expressed appreciation of the flowers sent by the deans upon the recent death of his brother.

Dr. Nelson reported a large increase over summer 1978 in enrollments in the Business College's departments of Accounting, Business Administration, and Economics, with decreases in Sociology, Government, and Business Education. Dr. Sutton compared the 4175 headcount for summer 1978 with the 4048 headcount (at this time) for summer 1979, with some additional enrollments expected in extended campus and for second term in extended campus and on campus.

Dr. Cravens reported the refunding for two years of the Latin American Studies Center.

Dr. Stroube discussed with the deans the problems and procedures to be used in recruitment of faculty. He reported the expense of advertising (over \$16,000) during the past year and of travel for prospective faculty (about \$17,000). He gave examples of charges for advertising in different publications and reminded the deans that local advertising is expensive and is not required. He mentioned that some departments are inviting only the top applicant in and, if that person is satisfactory, he/she is hired; and he reminded the deans that, because of the expense, travel of prospective faculty should be kept at a minimum. A sheet describing procedures to be followed was distributed to the deans, and a graph showing age distribution of Western faculty was distributed and the point made that young faculty need to be seriously considered when recruiting.

Dr. Davis reported on his meeting with department head representatives. The steering group elected Dr. Carol Brown to Chair the group and agreed that the group will serve a communication purpose and will also serve in an advisory capacity to the Council of Academic Deans.

Dr. Davis distributed a copy of the AASCU proposal to work with 10 institutions on evaluating the general skills attainment of their students and explained his efforts to have Western participate in the project if Western receives FIPSE approval. Dr. Davis asked that the proposal be on the agenda for the next deans' meeting.

Dr. Nelson asked that the deans discuss the mail situation at the next meeting.

Dr. Sutton stated that the Student Affairs area reportedly is working on the student retention problem.

Dr. Hourigan asked that the sharing of grant funds be discussed at the next meeting.

The meeting adjourned at 10:30 a.m.

Respectfully submitted,

*Faye Robinson*  
Faye Robinson

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